

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING KEY DECISIONS (19 APRIL 2024)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Executive Member for Adult Services, Health and Housing - Megan Wright  
Executive Member for Children, Young People and Learning – Roy Bailey  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Culture, Delivery and Public Protection – Iskandar Jefferies  
Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Environment and Community Cohesion – Helen Purnell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Planning and Transport – Guy Gillbe

**Executive Committee: Commercial Property:**

Executive Member for Economic Development and Regeneration – Paul Bidwell  
Executive Member for Finance and Business Change – Kathryn Neil  
Executive Member for Council Strategy and Climate Change – Mary Temperton  
Executive Member for Adult Services, Health and Housing - Megan Wright

Each individual executive member may also make decisions as too may the following officers:

Susan Halliwell, Chief Executive  
Kevin Gibbs, Executive Director: Communities  
Andrew Hunter, Executive Director: Place  
Stuart McKellar, Executive Director: Resources  
Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I117605	Place Planning & Regeneration Systems Replacement	Executive Member for Culture, Delivery and Public Protection 29 Mar 2024
I120173	Additions to the Local list of buildings and structures of local architectural or historic interest	Executive Member for Planning and Transport 19 Apr 2024
I120554	Biodiversity Action Plan 2024-2029 – Consultation Approval	Executive 23 Apr 2024
I120694	Development of a New Housing Allocations Policy	Executive 23 Apr 2024
I120639	Household Support Fund and Financial Hardship Action Plan	Executive 23 Apr 2024
I117694	Social Value Policy	Executive 23 Apr 2024
I120844	Discretionary Housing Payment Policy Review	Executive Member for Adult Services, Health and Housing 10 May 2024
I120843	Local Welfare Scheme 2024-25	Executive Member for Adult Services, Health and Housing 10 May 2024
I120842	Approval of the Youth Strategy 2024-2027	Executive 21 May 2024
I120786	Outcome of College Hall Pupil Referral Unit consultation	Executive 21 May 2024
I120883	All-Age Integrated Carers Strategy 2024-2029	Executive 18 Jun 2024
I120728	Approval to Consult on the Community Safety Plan 2024 - 2027	Executive 18 Jun 2024
I120263	Council Plan Overview Report Q4	Executive 18 Jun 2024
I118943	Housing Supplementary Planning Document (SPD) consultation	Executive 18 Jun 2024
I119107	Overview & Scrutiny Thames Water Review	Executive 18 Jun 2024
I119902	Safety Value - Construction Projects Strategic Procurement Plan	Executive 18 Jun 2024
I120859	Textile Recycling Banks	Executive 18 Jun 2024
I119925	Trial of Hydro treated Vegetable Oil	Executive 18 Jun 2024
I120787	Quarterly update on SEND Improvement	Executive 16 Jul 2024
I116118	Approval of the Definitive Map and Statement consolidation 2023	Executive Director: Place, Planning & Regeneration 2 Aug 2024
I120264	Council Plan Overview Report Q1	Executive 17 Sep 2024
I121136	Retender of Property and Motor Insurance and Claims Handling Services	Executive 17 Sep 2024
I114635	Biodiversity Net Gain Supplementary Planning Document	Executive 12 Nov 2024
I120265	Council Plan Overview Report Q2	Executive 21 Jan 2025
I120266	Council Plan Overview Report Q3	Executive 18 Mar 2025

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Place Planning & Regeneration Systems Replacement

**SERVICE AREA:**

**DECISION MAKER:** Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 29 Mar 2024

**PURPOSE OF DECISION:**

Executive Member approved required to award PPR systems contract to the preferred supplier.

Executive Member to be aware a previous key decision in March 2023 was approved however total cost of ownership has changed.

**ISSUE REFERENCE:** I117605

**FIRST PUBLISHED:** 11 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Gareth Edwards, , , [gareth.edwards@bracknell-forest.gov.uk](mailto:gareth.edwards@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Additions to the Local list of buildings and structures of local architectural or historic interest

**SERVICE AREA:** Place

**DECISION MAKER:** Executive Member for Planning and Transport

**DATE OF DECISION:** 19 Apr 2024

**PURPOSE OF DECISION:**

To agree inclusion of the building(s) and structure(s) set out in this report to be included on the Local list of buildings and structures of local architectural or historic interest.

**ISSUE REFERENCE:** I120173

**FIRST PUBLISHED:** 20 February 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Jessica Taylor, Planning Officer - Implementation and Infrastructure, , , [jessica.taylor@bracknell-forest.gov.uk](mailto:jessica.taylor@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Biodiversity Action Plan 2024-2029 – Consultation Approval

**SERVICE AREA:**

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Apr 2024

**PURPOSE OF DECISION:**

To seek approval of the draft Bracknell Forest Biodiversity Action Plan (BAP) 2024-2029 as the basis for a 4-week public consultation.

**ISSUE REFERENCE:** I120554

**FIRST PUBLISHED:** 5 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Rosie Lear, Biodiversity Officer, , ,  
[rosie.lear@bracknell-forest.gov.uk](mailto:rosie.lear@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Development of a New Housing Allocations Policy

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Apr 2024

**PURPOSE OF DECISION:**

Proposed changes to the housing allocation policy were presented to Executive in November 2023, along with a draft of the new policy and the rationale for the proposed changes. Executive gave its approval to launch a period of public consultation to enable residents, service providers and local organisations to give their views on the key proposals.

This report provides the findings and responses to the public consultation on the proposed new housing allocation policy

**ISSUE REFERENCE:** I120694

**FIRST PUBLISHED:** 14 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Brian Daly, Head of Housing, Audrey Johnson, Assistant Director: Early Help & Communities, Grainne Siggins, Executive Director People, , brian.daly@bracknell-forest.gov.uk, audrey.johnson@bracknell-forest.gov.uk, grainne.siggins@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Household Support Fund and Financial Hardship Action Plan

**SERVICE AREA:** Communities and Policy

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Apr 2024

**PURPOSE OF DECISION:**

To seek approval of the process to distribute additional grant funding received as part of the Household Support Fund. To update on the final outcomes of the Financial Hardship Action Plan.

**ISSUE REFERENCE:** I120639

**FIRST PUBLISHED:** 8 March 2024

A report on this issue is being prepared by or on behalf of the Assistant Director: Chief Executive's Officer. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Social Value Policy

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 23 Apr 2024

**PURPOSE OF DECISION:**

The adoption of a Social Value Policy to be applied across all Council commissioning and procurement, in line with the Social Value Act

**ISSUE REFERENCE:** I117694

**FIRST PUBLISHED:** 16 October 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Alistair Little, Head of Corporate Procurement, , , [Alistair.Little@bracknell-forest.gov.uk](mailto:Alistair.Little@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Discretionary Housing Payment Policy Review

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 10 May 2024

**PURPOSE OF DECISION:**

To seek approval from the Executive Member, Adult Services, Health and Housing to approve the new Discretionary Housing Payment policy developed to clarify use of the limited funding.

**ISSUE REFERENCE:** I120844

**FIRST PUBLISHED:** 28 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Audrey Johnson, Assistant Director: Early Help & Communities, Grainne Siggins, Executive Director People, Sharon Warner, Head of Welfare, , , [audrey.johnson@bracknell-forest.gov.uk](mailto:audrey.johnson@bracknell-forest.gov.uk), [grainne.siggins@bracknell-forest.gov.uk](mailto:grainne.siggins@bracknell-forest.gov.uk), [sharon.warner@bracknell-forest.gov.uk](mailto:sharon.warner@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Local Welfare Scheme 2024-25

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 10 May 2024

**PURPOSE OF DECISION:**

To brief the Executive Member on the changes proposed to the Bracknell Forest Local Welfare Scheme for adoption and approval.

**ISSUE REFERENCE:** I120843

**FIRST PUBLISHED:** 28 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Audrey Johnson, Assistant Director: Early Help & Communities, Grainne Siggins, Executive Director People, Sharon Warner, Head of Welfare, , , [audrey.johnson@bracknell-forest.gov.uk](mailto:audrey.johnson@bracknell-forest.gov.uk), [grainne.siggins@bracknell-forest.gov.uk](mailto:grainne.siggins@bracknell-forest.gov.uk), [sharon.warner@bracknell-forest.gov.uk](mailto:sharon.warner@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval of the Youth Strategy 2024-2027

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 May 2024

**PURPOSE OF DECISION:**

To approve the Council's Youth Strategy 2024-27.

The Strategy sets out the Council's vision to create a clear youth offer over the next 3 years. Five key ambitions form the foundations for the delivery of the strategy. They are essential in helping young people develop the confidence and resilience to improve their life chances, transition to adulthood, and engage meaningfully with their communities and wider society.

The new Youth Strategy will support the council plan by supporting more young people to be active citizens, who are able to thrive in the place where they live. The Youth Strategy reflects the Council's drive for an early intervention and prevention approach.

The strategy supports the Executive's manifesto commitment to support youth services.

**ISSUE REFERENCE:** I120842

**FIRST PUBLISHED:** 28 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Audrey Johnson, Assistant Director: Early Help & Communities, Donna Leedham, Head of Early Help, Grainne Siggins, Executive Director People, , , [audrey.johnson@bracknell-forest.gov.uk](mailto:audrey.johnson@bracknell-forest.gov.uk), [donna.leedham@bracknell-forest.gov.uk](mailto:donna.leedham@bracknell-forest.gov.uk), [grainne.siggins@bracknell-forest.gov.uk](mailto:grainne.siggins@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Outcome of College Hall Pupil Referral Unit consultation

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 May 2024

**PURPOSE OF DECISION:**

The Executive to consider the outcome of the public consultation process and take a decision on the proposed closure of College Hall Pupil Referral Unit.

**ISSUE REFERENCE:** I120786

**FIRST PUBLISHED:** 22 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Duane Chappell, Assistant Director Education & Learning, Debbie Eley, PA to Assistant Director, Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355603, [duane.chappell@bracknell-forest.gov.uk](mailto:duane.chappell@bracknell-forest.gov.uk), [debbie.eley@bracknell-forest.gov.uk](mailto:debbie.eley@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** All-Age Integrated Carers Strategy 2024-2029

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

To seek approval of the revised draft of the strategy following consideration of consultation feedback

**ISSUE REFERENCE:** I120883

**FIRST PUBLISHED:** 5 April 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Amy Jones, Head of Strategic Commissioning, Grainne Siggins, Executive Director People, , , Amy.Jones@bracknell-forest.gov.uk, grainne.siggins@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval to Consult on the Community Safety Plan 2024 - 2027

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

The Community Safety Plan 2020-23 will expire on 31st March 2024 and it is a statutory requirement to compile and implement a 3-year plan for combatting crime and disorder in the area. Plans are underway for the plan development including a strategic needs assessment.

It is also a statutory requirement to obtain the views of those who live or work in the area about which crime and disorder matters to prioritise. Accordingly, this item seeks Executive permission to proceed with this consultation.

**ISSUE REFERENCE:** I120728

**FIRST PUBLISHED:** 18 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Audrey Johnson, Assistant Director: Early Help & Communities, Alison O'Meara, Head of Community Safety, Grainne Siggins, Executive Director People, Time Square, Market Street, Bracknell, Berkshire, RG12 1JD,, Tel: 01344 352286,, [audrey.johnson@bracknell-forest.gov.uk](mailto:audrey.johnson@bracknell-forest.gov.uk), [alison.o'meara@bracknell-forest.gov.uk](mailto:alison.o'meara@bracknell-forest.gov.uk), [grainne.siggins@bracknell-forest.gov.uk](mailto:grainne.siggins@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report Q4

**SERVICE AREA:** Communities and Policy

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

To report on the progress of the council in delivering the commitments within the Council Plan from January to March. This includes performance information and highlights.

**ISSUE REFERENCE:** I120263

**FIRST PUBLISHED:** 22 February 2024

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Housing Supplementary Planning Document (SPD) consultation

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

To inform the Executive and seek their agreement of the content of a draft Housing SPD which is being produced to supplement the policies of the Bracknell Forest Local Plan, and to seek approval for public consultation on the SPD.

**ISSUE REFERENCE:** I118943

**FIRST PUBLISHED:** 20 December 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Natalie Hird, Time Square, Market Street, Bracknell, RG12 1JD, , [natalie.hird@bracknell-forest.gov.uk](mailto:natalie.hird@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview & Scrutiny Thames Water Review

**SERVICE AREA:** Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

To present the Executive with the findings of the Environment and Communities Overview and Scrutiny Panel's review into Thames Water and to seek approval of the Panel's recommendations.

**ISSUE REFERENCE:** I119107

**FIRST PUBLISHED:** 3 January 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Esther Pranglely, Overview and Scrutiny Officer, , , esther.pranglely@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Safety Value - Construction Projects Strategic Procurement Plan

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

To agree the Strategic Procurement Plan to appoint a main contractor to design and construct 2 new schools and a SRP provision.

**ISSUE REFERENCE:** I119902

**FIRST PUBLISHED:** 13 February 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property Services, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, [kamay.toor@bracknell-forest.gov.uk](mailto:kamay.toor@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - The report will contrain financial and business information.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Textile Recycling Banks

**SERVICE AREA:** Communities

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

To formalise arrangements for textile recycling bank provision

**ISSUE REFERENCE:** I120859

**FIRST PUBLISHED:** 2 April 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Communities. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Commercially sensitive information - Paragraph 3

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Trial of Hydro treated Vegetable Oil

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Jun 2024

**PURPOSE OF DECISION:**

A trial of hydro treated vegetable oil on one waste collection truck to try and reduce emissions

**ISSUE REFERENCE:** I119925

**FIRST PUBLISHED:** 9 February 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Quarterly update on SEND Improvement

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 16 Jul 2024

**PURPOSE OF DECISION:**

To provide the Executive with an update on the Written Statement of Action, SEND strategy and Safety Value programme.

**ISSUE REFERENCE:** I120787

**FIRST PUBLISHED:** 22 March 2024

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Duane Chappell, Assistant Director Education & Learning, Debbie Eley, PA to Assistant Director, Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355603, [duane.chappell@bracknell-forest.gov.uk](mailto:duane.chappell@bracknell-forest.gov.uk), [debbie.eley@bracknell-forest.gov.uk](mailto:debbie.eley@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Approval of the Definitive Map and Statement consolidation 2023

**SERVICE AREA:**

**DECISION MAKER:** Executive Director: Place, Planning & Regeneration

**DATE OF DECISION:** 2 Aug 2024

**PURPOSE OF DECISION:**

To seek approval for the validity of the decision-making process and the resulting conclusions from the third consolidation of the Bracknell Forest Definitive Map and Statement of public rights of way.

**ISSUE REFERENCE:** I116118

**FIRST PUBLISHED:** 26 July 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stephen Chown, Head of Natural Estates, Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351226, [stephen.chown@bracknell-forest.gov.uk](mailto:stephen.chown@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report Q1

**SERVICE AREA:** Communities and Policy

**DECISION MAKER:** Executive

**DATE OF DECISION:** 17 Sep 2024

**PURPOSE OF DECISION:**

To report on the progress of the council in delivering the commitments within the Council Plan from April to June. This includes performance information and highlights.

**ISSUE REFERENCE:** I120264

**FIRST PUBLISHED:** 22 February 2024

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Retender of Property and Motor Insurance and Claims Handling Services

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 17 Sep 2024

**PURPOSE OF DECISION:**

Retender of the Council's corporate and commercial/industrial properties insurance policy plus comprehensive motor insurance and associated claims handling services

**ISSUE REFERENCE:** I121136

**FIRST PUBLISHED:** 18 April 2024

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Helen Rogers, Insurance Officer, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352094, [helen.rogers@bracknell-forest.gov.uk](mailto:helen.rogers@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Biodiversity Net Gain Supplementary Planning Document

**SERVICE AREA:**

**DECISION MAKER:** Executive

**DATE OF DECISION:** 12 Nov 2024

**PURPOSE OF DECISION:**

The Biodiversity Net Gain Supplementary Planning Document provides further guidance to the policies contained within the Development Plan. It contains information on how developers can comply with biodiversity net gain which becomes mandatory in November 2023 and advice to landowners seeking to use their land as habitat banks for biodiversity net gain.

**ISSUE REFERENCE:** I114635

**FIRST PUBLISHED:** 2 May 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Julie Gil, Principal Environmental Policy Officer, Planning Transport & Countryside, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351189, [julie.gil@bracknell-forest.gov.uk](mailto:julie.gil@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report Q2

**SERVICE AREA:** Communities and Policy

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 Jan 2025

**PURPOSE OF DECISION:**

To report on the progress of the council in delivering the commitments within the Council Plan from July to September. This includes performance information and highlights.

**ISSUE REFERENCE:** I120265

**FIRST PUBLISHED:** 22 February 2024

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Council Plan Overview Report Q3

**SERVICE AREA:** Communities and Policy

**DECISION MAKER:** Executive

**DATE OF DECISION:** 18 Mar 2025

**PURPOSE OF DECISION:**

To report on the progress of the council in delivering the commitments within the Council Plan from October to December. This includes performance information and highlights.

**ISSUE REFERENCE:** I120266

**FIRST PUBLISHED:** 22 February 2024

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Policy and Performance Lead, Council Offices, Market Street, Bracknell, RG12 1JD, Tel: 01344 352217, [katie.flint@bracknell-forest.gov.uk](mailto:katie.flint@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

